



## Advance Siam Tech Co.,Ltd.

**ADVANCE SIAM TECH CO.,LTD.** is one of the best Thai well established industrial instrument and testing equipment distributor/importer.

Based in Bangkok, the Capital of Thailand, we have long supplied our products to a certain magnitude of customers throughout all industries, such as, Refinery, Petrochemical, Power Plant, Gas Separation, Cement, Paper, Steel Industries and etc, as well as Thai Government organization.

We are now seeking for enthusiastic persons to join our team to be number one instruments company in Thailand as below.

### Admin Officer (เจ้าหน้าที่ธุรการ)



ADVANCE SIAM TECH CO.,LTD.

#### Qualifications:

- High vocational certificate
- Female, Thai Nationality, age not over 25 years old
- 0-4 years experience in accounting for import-export business preferred, fluent in typing (English and Thai)
- Interpersonal skill
- Good command in English is the first priority
- Good computer skill
- Have a solid goal to be successful and winning regardless of working hard under highly pressure
- GPA. 2.5 up

**Salary:** 10,000-15,000 baht; depending on qualification

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#### **Basic Qualification:**

**Job Type:** Full Time

**No. of Position:** 1

**Gender:** Female

**Salary:** 10,000 -15,000 Baht /Month

**Education:** Diploma of Vocational Education or Higher

**Faculty:** All Faculties

**Experience:** 0 - 4 Year(s)

**Location:** Bangkok **District:** Suanluang

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